

TOPIC	DISCUSSION	ACTION NEEDED
Members present (13)	Alina Soto, Department of Children and Families (Executive Board Chair) Leyanee Perez, American Healthy Weight Alliance (Executive Board Chair) Bill Amodeo, All Star Media Solutions Desiree Adderley, Miami-Dade County Joanna Lombard, University of Miami Nicole Marriott, Health Council of South Florida Bill Amodeo, All Star Media Teri-Busse-Arvesu, Miami Dade County Office of the Mayor Ann-Karen Weller, Florida Department of Health in Miami-Dade Cindy Brown, Lambda Living Frantz Theodore, World Financial Group Richard Thurer, University of Miami  Teleconference:	
Welcome and Introductions	Nathan Burandt, Florida International University  The Executive Board of the Consortium for a Healthier Miami-Dade was brought to order by Alina Soto at 10:05 A.M.	
Approval of Minutes	The committee approved the November Meeting minutes with a motion from Teri-Busse-Arvesu and a second from Cindy Brown.	
Election Results	The results of the election were provided to the Executive Board members. All the committees remain with the same chairs and vice chairs except for the Children Issues committee and the Marketing committee. The Children's Issues committee has a new vice-chair Christine Brito with the United Way and the Marketing Committee has a new Chair Ed O'Dell with Jackson Memorial Health System and Jason Mizrachi with Univision. The nominations for the Executive Board co-chairs were from 12/3/18-12/7/18 and elections will run from 12/10/18-12/14/18. Cindy Brown requested that the results from the committee elections be sent out electronically.	Results of committee elections will be sent out electronically.



Old Business		
Guidelines of Operation	Guidelines of Operation vote was sent electronically to full EB to vote. There was consensus therefore the Guidelines of Operation were adopted with agreements to extend the current work plans until July 2019.	
New Business		
Rotating EB Locations	The Board discussed rotating the EB meetings. The EB agreed that rotating meeting sites can help with creating new outreach opportunities and networking collaborations. There was a discussion about having a plan and topic for discussion when meetings are rotated to other sites. A discussion was had about various topics such as climate change. A discussion would need to be pursued at the committee level to determine what topic would need to be addressed. The purpose for rotating the Executive Board meetings is to have more visibility in the community so that community members are aware of the Consortium. Additionally, the purpose of meeting at a different location is to meet with the organization's executive leader. A discussion was had with the need of having targeted message with interest for the organization that we would visit.	Develop a calendar with dates for going to the various areas.
Next Steps for Collective impact & consortium development	A discussion was had about the various initiatives that could be employed to further the Consortium activities. An example was provided with the school system with the Not a Lab Rat campaign. The group would like to meet with the superintendent of schools to mention the Consortium. The group suggested that the agenda for meeting with the school system or organization should be well planned and coordinated.  A discussion was had around assuring that initiatives that are implemented are also evaluated for effectiveness.	Alina would follow up with Superintendent Carvalho.  Karen Weller will provide a listing of all the projects completed through the various committees over the years.



		Send the 15-year annual report to all chairs and vice-chairs and the CPPW report.
DOH Updates	Karen Weller provided the DOH updates and stated that Dr. Rivera's retirement event was on Dec. 6, 2018 and was well attended. Her last official day will be January 3, 2019. Also Ms. Weller stated that the State Surgeon General has resigned, and her last official day will be on January 8, 2019. The Board of County Commissioners will honor Dr. Rivera on Tuesday December 18, 2018.  The Department has conducted interviews for the CHD Administrator position, however no announcement has been made about the selection.	Teri-Busse-Arvesu will provide everyone with the time of the presentation.
Partner Updates	Health Promotion & Disease Prevention committee update was provided Leyanee Perez who stated that the November meeting had been cancelled due to the holiday. Meeting next week will be provided on Alzheimer's by the Easter Seals organization.  Elder Issues Committee update was shared by Cindy Brown who shared that her committee has an ad hoc committee for Oral Health to discuss the various needs of seniors and work on policy recommendation.  Tobacco Free Workgroup updates was provided by Dr. Thurer. He stated that there were some SWAT trainings that was provided and that there was going to be an announcement in the local newspaper that will encourage new individuals to join the committee. A student letter writing contest was initiated through the school system and the is a Tobacco Free Workplace Summit is being planned for March. They are trying to get someone from St Paul to be a speaker. The group also reviewed the letter the committee would like sent to WLRN on their recent BBC program E-cigarettes Miracle or Menace. The letter recommends that the program should feature both sides of the issue. A motion was provided by Joanne Lombard to accept and send letter Cindy Brown seconded.	



	Worksite Wellness: Desiree Adderley shared that there would be a Worksite Wellness forum this coming Thursday on Chronic Disease Prevention and Self-Management.	
	Marketing and Membership was provided by Frantz Theodore who stated that there is a new chair and vice chair of the committee and he will still be active in the committee. The team is reevaluating their social media challenge and other methods to increase reach.	
Adjournment	The meeting adjourned at 11:40am. The next meeting is scheduled for January 14, 2019 from 10 a.m. to 12 p.m. at the Health Council of South Florida, 7875 NW 12th Street Suite# 118 Doral, FL 33126	