

**Consortium for a Healthier Miami-Dade**  
**Worksite Wellness Committee**  
**Thursday, May 5, 2011**

TOPIC	DISCUSSION	ACTION NEEDED
Members Present	<ol style="list-style-type: none"> <li>1. Tori Gabriel, FHRI, Chair</li> <li>2. Gabrielle Solomon, HFSF, Vice-Chair</li> <li>3. Kerri-Anne Parkes, Office of Community Health &amp; Planning, MDCHD</li> <li>4. Kary Suarez, Office of Community Health &amp; Planning, MDCHD</li> <li>5. Laura Denoux, American Heart Association, Member</li> <li>6. Lauren Sonnenberg, Counseling In Miami, Member</li> <li>7. Bridget Smith, Office of Community Health &amp; Planning, MDCHD</li> </ol>	
Welcome and Introductions	<ul style="list-style-type: none"> <li>• The meeting was brought to order by Tori Gabriel at 9:40 a.m.</li> </ul>	Tori Gabriel announced to the group that she had submitted her resignation as Chair to Karen Weller effective June 1 <sup>st</sup> or before if a replacement is found.
Approval of Minutes	<ul style="list-style-type: none"> <li>• April minutes were reviewed by the committee.</li> <li>• Gabrielle Solomon made a motion to approve the minutes. Kary Suarez seconded the motion.</li> </ul>	Laura requested that the AHA website referenced in the minutes is updated.
Work Plan	<ul style="list-style-type: none"> <li>• The work plan was not approved and has been tabled for the following meeting.</li> </ul>	As per the chair's request, the current work plan and the past work plan need to be compared by the incoming chair so that the goals and objectives are all aligned with the goals of the committee and the direction the new chair wishes to take.
CPPW	<ul style="list-style-type: none"> <li>• Kerri-Anne Parkes provided the monthly CPPW update in a handout format. This hand-out was reviewed. Details on the progress of the Worksite Wellness component of Miami-Dade public schools, Dept. of Children and Families and Miami-Dade County were not available.</li> <li>• Bridget Smith reported that all 11 goals are in progress.</li> </ul>	

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Upcoming Forum	<ul style="list-style-type: none"> <li>The upcoming forum will be June 30<sup>th</sup> from 2pm-4pm at the Miami-Dade County Health Department, Kodak Center with Laura Denoux, American Heart Association, as the guest speaker. The topic of the Forum will be “Fitting Fitness into the Workplace”. Kerri-Ann and Kary will coordinate details with Laura and will work on the flyer and marketing.</li> </ul>	<ul style="list-style-type: none"> <li>Develop/Distribute Flyer</li> <li>Mass Marketing</li> </ul>
2011 Awards Ceremony	<ul style="list-style-type: none"> <li>The post event report was briefly reviewed and results indicate that it was a successful event.</li> </ul>	
Adoption of a Health Awareness Calendar	<ul style="list-style-type: none"> <li>Per the recommendation of Hugo Huapaya at the last meeting, Kary Suarez provided resources to facilitate the adoption of a health awareness calendar. After a thorough discussion, it was decided that the WW committee would table this for now and Tori would present the idea at the upcoming Executive Board meeting. This was because the feeling of the committee was that this idea may be better positioned as an Executive Board project for all committees rather than just the Worksite Wellness committee.</li> </ul>	<ul style="list-style-type: none"> <li>Tori will present the idea at the upcoming Executive Board meeting as a project for the full consortium and she or Gabrielle will report back at the next meeting.</li> </ul>
Announcements	<ul style="list-style-type: none"> <li>Tori will no longer be the chair of this committee effective June 1, 2011.</li> </ul>	
Next Meeting	<ul style="list-style-type: none"> <li>June 2nd at 9:30 a.m. at the Beacon Center.</li> </ul>	
Adjournment	<ul style="list-style-type: none"> <li>Tori Gabriel adjourned the meeting at 11:30 a.m.</li> </ul>	