

TOPIC	DISCUSSION	ACTION NEEDED
<p><b><u>Meeting Attendance</u></b></p>	<p>David Henderson (DH) MPO (<b>committee chair</b>)            Anamarie Garces de Marcilla (AG) – Comm. Advocate (<b>vice-chair</b>)            John Bowers (JB) - MDC Parks&amp; Rec.            Jamie Caulkins (JC) – Community            Collin Worth (CW) – City of Miami            Yessica Gomez (YG)- MDCHD CPPW            Matthew Toro (MT) –UM- Conf call in            Karen Hamilton (KH) So. Fl Regional Planner – conf call in            John O’Brien (JO)- City N Miami            Bridget Smith (BS) DOH/ CPPW            Islara Souto (IS) AFA            Frances Gray (FG) DOH/OCH&amp;P            Gayle Dietz (GD) Dietz Assoc            Sarah Ingle (SI) Miami DDA            Anthony Llau (AL) MDCHD/EPI            Nadejda Mishkovsky (NM) IC            Roger Horne Conf call in            Kristen Moore Student Intern- AFA</p>	
<p><b><u>I. Welcome and Introduction</u></b></p>	<p>- Meeting called to order by AG            - All members were welcomed and introduced. Those on conference call in had access to all documents via email            Kristen Moore, is a FIU MPH student interning with the Alliance for the Aging            AG motioned to move Item VI New Business to Item II</p>	

<p><b><u>II. New Business</u></b></p> <p><b><u>Objective 1.1</u></b>          The collective base of the consortium will increase by 25% by 2013</p>	<p>AG update:          Consortium Exec Board met for monthly meeting (5/9)          Website is in the process of being revised          Format template given to committee for review          New format to change the look of the website &amp; to make it more user friendly          To promote more student involvement the committee suggested</p> <ul style="list-style-type: none"> <li>- meet &amp; greet at Annual Consortium meeting</li> <li>- separate meet &amp; greet for students</li> <li>- PSA</li> <li>- reach out to FIU University activities, green markets,</li> <li>- FIU bike groups</li> <li>- UM Public Health Student Association</li> </ul> <p>Executive Board would also like each committee to use the same Mission &amp; Vision of the Consortium and have Goals for the committee. Goals should reflect on the work &amp; mission of what the committee is doing          MT inquired about the meeting minutes being posted on the website          BS &amp; YG informed the committee that once the website is updated and revamped their will be access to all the minutes uploaded</p>	<p>Committee will look at our old Mission in detail and break it up into goals to be submitted for the next Exec. Board meeting</p> <p>Target date for the new website to be up and running is July 1st</p>
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<p><b><u>Strategy 1.2.3</u></b>          Develop &amp; disseminate a Consortium for a Healthier Miami Dade newsletter</p>	<p>CW- reminded the committee that this is a public meeting governed by the Sunshine Law          MT – concerned that every link is to a pdf document and all phone numbers, emails hyperlinks are inaccessible because they are posted in pdf format.          AG- informed the group that the pdf format will remain but some things may be placed on the homepage          NM- How do we filter calendar and presentation events on the website?          NM- concerned re calendar events. Asked for suggestions on how to filter what goes into the calendar as it may become overwhelming.          YG- send events &amp; information to be posted on the website committee page or calendar to the chair/vice-chair who will then forward it to Evelyn Spivey. DOH will decide what to post. There will be a tab for events &amp; calendars for each committee</p> <p>MT- Newsletter          H&amp;BE submitted first column highlighting</p>	<p>NM- will prepare an email and send out to members with her concerns on how best to address this issue</p> <p>Please send information to MT  <a href="mailto:mtoro@med.miami.edu">mtoro@med.miami.edu</a></p>
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<p><b><u>Strategy 1.2.4</u></b>          Develop &amp; implement committee level communications strategies</p>	<p>UM Dept of Epidemiology “ Cuban Health Study”          Will be soliciting members for ideas for future newsletters in advance regarding activities from their respective organizations          Looking for ideas to compile material for future newsletters so H&amp;BE will always have a column in the newsletter  <b>Deadline for submission of articles will be the end of the month</b>          SI- Miami DDA          Bicycle Pedestrian Mobility Plan was adopted by the MPO at the last meeting</p> <p>AG-          The exec. board has developed a new communication strategy          FG is now sending all minutes, announcements, agendas &amp; summaries ahead of time to all committee members</p> <p>I S-          voiced her concern that this strategy seems one-directional &amp; would like to see a two-way street to provide communications to the consortium members rather than reply to all. Possibly a directory. Looking for partners for several grants &amp; projects. Would like a directory or membership list</p> <p>AG-          Permission from DOH and committee members to begin our own resource member directory for this committee</p>	<p>SI will send MT the info for the next newsletter</p> <p>AG- Develop a resource member directory for H&amp;BE</p>
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<p><b><u>Strategy 1.2.5</u></b>          Identify &amp; promote opportunities for meaningful collaboration between members in implementing new models for prevention</p> <p><b><u>Strategy 1.3.2</u></b>          Access (PA)          Access (Nutrition)</p>	<p>BS-          Miami Matters has incorporated a discussion form for two-way communication. May be viewed on the CPPW website Miami Matters tab</p> <p>JC- Fact Sheet          Created a general one document talking point fact sheet for H&amp;BE          Included access to healthy foods workgroups and the presentation workgroup talking points          AG-          Will send format to entire committee          fact sheet will be placed on the website as a resource          fact sheet to be updated every 3-4 months          Matthew requested a table of organization showing sub-groups for H&amp;BE and other committees          AG explained to the committee the purpose of the two sub- groups of the H&amp;BE committee</p> <p>AG-          Access &amp; Access to Nutrition has been taken out as a suggestion of the Access to healthy foods working group- this has to do with grant writing &amp; projects for the community          AG is trying to help the committee organize.          Met with John, Peter, Eric to talk about different grants the committee will be able to</p>	<p>Roger Horne- will take over after JC leaves</p> <p>AG- will forward information to RH</p> <p>YG- will submit a list of working groups to the committee</p>
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<p><b><u>Strategy 1.3.3</u></b> Target Architecture Community</p> <p><b><u>Strategy 2.2.3</u></b> Report on policies local , State &amp; Regional</p>	<p>collaborate and work on.          (language on the work plan was copied from          MAPS strategy that was suggested to us          from the Exec Board)          JB- Safe Routes to Parks          plans completed &amp; submitted for review          5 focus areas as test sites to apply safer          routes to parks and way finding          Part of CPPW</p> <p>DH- pending presentation for 5/13          Reached out to the Institute of DC Engineers          Miami Dade Chapter          IS- suggested AIA</p> <p>AG informed the committee that objective          2.2, 3.2 &amp; 4.1 will be assigned at the next          meeting          KH-          Small updates at each meeting depends on if          there are any policies going on nationally,          regionally and locally          Any thing locally may be news worthy          Any information on policies happening          anywhere else may be an opportunity to          create policies here in Miami Dade          Will have more information to share at the          June meeting after the Regional Policy          Council's Symposium in June</p>	
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<p><b>b. Executive Board meeting Review</b></p>	<ul style="list-style-type: none"> <li>- DH &amp; AG attended the Exec. Board Orientation meeting for new Chairs &amp; Vice Chairs.</li> <li>- 2 years limit</li> <li>- New Report card is out- Miami Dade shows improvement in some areas but still a lot to do</li> <li>- Report is posted on Miami Matters website</li> <li>- Quarterly reports due to Exec. Board Will be working on the work plan Monthly</li> </ul>	
<p><b>c. Presentation Working Group Update</b></p>	<p>JC Working on more presentation appointments          DH will try to schedule US Green Building Council</p>	
<p><b>d. Health Impact Assessments (HIA) in Transportation</b></p>	<p>AG &amp; DH participated in the APHA webinar on HIA (archived on APHA website) DH encouraged the committee to take a look at it.          KH recommends the online training for a basic understanding of HIA. Additional</p>	

	<p>training is necessary for those who wish to do the actual assessments.</p> <p>KL - Sarasota CHD developed a matrix using a community outcome assessment tool to look at how policies or activity changes would affect the community in terms of social or health outcomes. This is not being used yet. The goal is to see how policies or actions would impact certain systems</p> <p>BS – Dr Elmir DOH has interest in HIA but further discussion is required.</p> <p>CDC has offered the opportunity to have further discussion on HIA. BS can coordinate participation of the H&amp;BE committee.</p>	
<p><b><u>VI. Members Request</u></b></p>	<p>AG- requesting a sign to be put on the website “under construction” while it’s being.</p> <p>AG requested minutes to be posted on the website but was told by BS that it cannot be done at this time.</p> <p>FIU student gave an overview of her interest in the H&amp;BE and was invited to participate in related projects.</p> <p>CW- May 8<sup>th</sup> shutting down a large portion of Brickell Ave for an Open Street Event to</p>	<p>YG will follow-up</p> <p>BS will check with Karen Weller FG will forward past 3 months minutes to KL &amp; IS</p> <p>CW will send info to FG to be sent to the</p>

	support biking and walking.	Consortium
<b><u>V. Next Meeting</u></b>	<b>Tuesday, May 10, 2011 1pm-3pm</b> <b>Miami Dade MPO 9<sup>th</sup> Fl Rear Conf. Rm.</b> <b>Stephen P Clark Government Center</b> <b>111 NW First Street</b> <b>Miami Fl. 33128</b>	